



# ASSISTED PHOTOGRAPHY SHOOT AGREEMENT

<b>Fee Information: Provides up to 3 hours of time (Fees will not be prorated if less time is required)</b>			
With Transportation: Requires reservations			
Includes admission for all guests and photographers			
Provides access for a limousine with proper insurance on file and/or a golf cart with grounds supervisor			
1-10 people			\$300
11-20 people			\$400
21-30 people			\$500
Additional Golf Cart			\$100
		<b>Total Due</b>	
<b>Payment Information</b>			
Payment Form	Cash	Check	Visa/MasterCard/AMEX/Discover
Credit Card #		Exp. Date	CCV
Name on Card		Signature	
<b>Client Information</b>			
Name		Phone	
Address		City	State Zip
Email			
<b>Session Information</b>			
Date		Time	
Number Attending		Purpose of Photography	
<b>Photographer Information</b>			
Photographer		Company	
Phone Number		Website/email	
Videographer		Phone number	
<b>Limousine Information</b>			
Limousine company		Phone number	
Party Bus:	Yes	No	
<b>Additional Information</b>			
All vehicles that wish to drive on the property are required to have a \$1,000,000 certificate of liability insurance on file with the Arboretum listed as additional insured and must be escorted at all times by Arboretum Personnel			
The Los Angeles County Arboretum reserves the right to all photography locations at any time with or without notice. Some sites may not be available on the day of your reservation due to unforeseen circumstances			
It is agreed that the undersigned will not claim any damage whatsoever against <b>Los Angeles County Department of Parks and Recreation AND Los Angeles County Arboretum &amp; Botanic Gardens AND The Arboretum Foundation</b> , in connection with or arising out of the use of these premises, and all such damage and claims are hereby waived.			
<b>Weather &amp; Refund Policy:</b> Full refunds are available up to 24 hours in advance. Day of cancellations will result in a partial refund. To cancel, please call and leave a message for the Photography Supervisor at (626)821-3244 <u>AND</u> the Arboretum general number at (626)821-3222 if less than 24 hours, so that our staff can be notified of the cancellation.			

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Client Signature

\_\_\_\_\_  
Date