



CAMERA READY ARBORETUM PHOTOGRAPHY AGREEMENT

Fee Information: Permit is valid for one day and one seating per photographer			
Walk-in (Without Transportation): (no transportation can be provided)			
\$50 Location Fee per session			
\$200 Security Deposit** if more than 5 guests			
**Security deposit will be refunded after evaluation by staff members in the garden and administration within the next week after the photography session			
			Total Due
Payment Information			
Payment Form	Cash	Visa/MasterCard/Discover/AMEX	
Credit Card #		Exp. Date	CCV
Name on Card	Signature		
Client Information			
Name	Phone		
Address	City	State	Zip
Email			
Session Information			
Date	Time		
Number Attending Including Photographer	Purpose of Session		
Photographer Information			
Photographer			
Phone Number	Website/email		
Additional Information			
This permit is good for one photography session. Additional sessions will require additional permits.			
The Los Angeles County Arboretum reserves the right to all photography locations at any time with or without notice. Some sites may not be available due to unforeseen circumstances			
It is agreed that the undersigned will not claim any damage whatsoever against Los Angeles County Department of Parks and Recreation AND Los Angeles County Arboretum & Botanic Gardens AND The Arboretum Foundation , in connection with or arising out of the use of these premises, and all such damage and claims are hereby waived.			

Client Signature

Date

Arboretum Representative Signature

Date



CAMERA READY ARBORETUM PHOTOGRAPHY AGREEMENT PHOTOGRAPHY POLICIES

The first priority of The Los Angeles County Arboretum and Botanic Gardens is caring and maintaining the grounds and collections for the benefit of all visitors. We ask all photographers honor these policies when using The Los Angeles County Arboretum and Botanic Gardens as a backdrop for any photography or filming to insure a positive experience for our many visitors.

PHOTO SPECIFIC POLICIES

1. Clients must arrive camera-ready. This means hair and makeup must be done before arriving. No clothing changes are allowed.
2. Drones are not allowed at the Arboretum.
3. All photography session activities shall be appropriate and free from obscene content.
4. The entire party must be present to enter the Arboretum for photography. Photographers may scout ahead, but they must return to the entrance to receive their permit and meet their subjects.
5. No more than a "carry-on" size bag of equipment and props may be brought into the Arboretum.
6. During a Camera Ready Photo session, exit and reentry will not be permitted.
7. The applicant/photographer will be held accountable for any damage to the Arboretum by their own actions and those of their guests, crew members and any other people they bring with them.

GENERAL GARDEN ETIQUETTE

1. Avoid damage to collections and disruption of visitor and Arboretum activities.
2. Keep roadways clear to allow other visitors to enjoy the Arboretum.
3. Stay on designated paths, trails and lawns. Keep out of plantings, mulch and water features.
4. Do not collect, move, damage or deface plant life, historic items, or wildlife.
5. Climbing trees, buildings, or wading in water features is not permitted.
6. Hanging bags or props on trees or buildings is prohibited at the Arboretum.
7. Pets are not allowed inside the Arboretum.
8. Balloons are not allowed in the Arboretum.
9. Smoking is prohibited by County Ordinance 17.04.645.
10. The Arboretum closes at 5:00pm.

I have received a map and a copy of these policies. I hereby understand these regulations and understand that I will be asked to leave immediately and forfeit my deposit if applicable if I or any of my party knowingly or unknowingly breaks these regulations.

Initial _____

Signature

Date

The Arboretum reserves the right to monitor parts or all of a photography session to ensure compliance with these policies. The Arboretum reserves the right to change these policies at any time to best serve the interests of the Arboretum and the general public.

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3/2017 Revised Photography Agreement